

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, January 12, 2010
City Hall Conference Room
4000 Main Street, Rowlett, Texas

Meeting Minutes

I. Call to order

Chairman, Katherine Rinz called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:17 pm on Tuesday, January 12, 2010. The Roll call was conducted via sign in sheet. The following members were present: Dr. Lori Trahan, Katherine Rinz, Jeri Fontenot, Lynn Hooper, Joe Tilger, Chief Matt Walling, Lt. Marvin Gibbs and Jeff Ochsner. Absent from the meeting was Tim Pace.

II. Discussion of upcoming joint City Council/Animal Shelter Advisory Board work session presentation.

The Chairman, Katherine Rinz opened the item for discussion. Police Chief Matt Walling made the announcement that the joint meeting had been moved to February 16, 2010 due to a full work session on February 2, 2010. The item was discussed at length and the following items were added to the presentation.

1. Tethering flyer.
2. Changes to the redemption fees.
3. Bite Brochure.

No further action was taken on this item and the Chairman closed the item from discussion by moving onto the next item.

III. Discussion of shelter procedures for rabies vaccinations.

The Chairman opened the item for discussion and recognized Jeri Fontenot. Ms. Fontenot asked the question "what are the procedures or has it changed or has it always been, not to give rabies until the animals are adopted". Jeff Ochsner said that the decision for giving an adoptable animal an inoculation vaccine against rabies is during the health examination. Mr. Ochsner said further, if the Veterinarian determined the animal to have been previously rendered sterile and the over all health condition of that animal has met our adoption standards, that animal would be inoculated against rabies. Mr. Ochsner went on to say that some unsterilized adoptable animals would be required to wait until they were adopted before receiving the rabies vaccine. Ms. Fontenot asked if we had changed our policy and went on to say that the reason given for the objection of offsite adoptions was that the animals weren't currently vaccinated against rabies and yet we were allowing some adopters to take unvaccinated animals to their homes. Jeff Ochsner responded by saying that although an animal isn't "currently vaccinated" until thirty days after the rabies inoculation is given, the Texas Dept. of Health allows for the adoption of animals provided there is an enforceable contract that specifies a rabies vaccine is required and a time period to provide that proof.

The Board Members discussed the item at length and covered subjects such as vaccine requirements to transfer animals to the SPCA and offsite adoptions at Petsmart. Also discussed under this item was Garland Animal Services and temporary release of animal to FRAs for offsite adoption. When discussion was completed, the Advisory Board took no action on this item. The Chairman closed the item.

IV. Public Announcements.

The Chairman opened the item for discussion. Chief Walling made the reminder announcement that the joint meeting with the Rowlett City Council will take place on Tuesday, February 16, 2010 at approximately 6:00 pm. Also, Chief Walling made the announcement that the City is in the process of revising and updating the Website. The Chief went on to say as the Website nears completion that he would like the Advisory Board to review the Animal Services page for feedback. Chief Walling further said that the goal is to make the site "citizen centered" and be able to "answer your questions" without having to pick up the phone to get an answer. After no more announcements were made, the Chairman closed the item.

V. Topics for future meetings.

The Chairman, Ms. Rinz opened the item by asking for topics for the next agenda. After a brief discussion, the Board Members suggested the following items:

Discuss the approval of Minutes.

Review for discussion the joint meeting with the City Council.

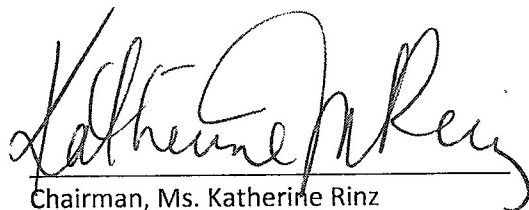
Discuss the requirements of Petsmart for conducting offsite adoption at their business.

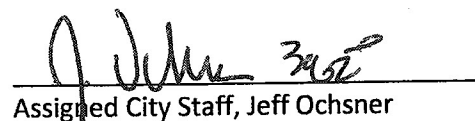
Update from Staff of the progress of new signage for the Animal Shelter.

The Chairman, Katherine Rinz closed the item by calling Motion to adjourn.

VI. Adjournment.

The Motion was made by Dr. Lori Trahan and seconded by Jeri Fontenot. Motion passed with none Opposed. The meeting was adjourned at 8:39 pm.


Chairman, Ms. Katherine Rinz


Assigned City Staff, Jeff Ochsner

3-9-10
Date Approved